



State of Utah

GARY R. HERBERT
Governor

GREG BELL
Lieutenant Governor

Utah Department of Health

W. David Patton, Ph.D.

Executive Director

Division of Family Health and Preparedness

Marc E. Babitz, M.D.

Division Director

Bureau of Primary Care

Steven K. Ipsen, M.S.N.

Bureau Director

Office of Primary Care and Rural Health

Don Wood, M.D.

Director

Date: January 27, 2014

To: Project Applicants to the
State Primary Care Grants Program for Medically Underserved Populations

From: Don Wood, M.D., Director
Office of Primary Care and Rural Health

Subject: State Primary Care Grants Program for Medically Underserved Populations
Process for State Fiscal Year 2014-2015

The Office of Primary Care and Rural Health, Utah Department of Health, invites qualified agencies to submit an application for State Primary Care Grants Program funding for State Fiscal Year (SFY) 2014-2015. The State Primary Care Grants Program supports access to health care by assisting public and non-profit entities with the cost of providing primary health care services to medically underserved populations. The grant period will cover July 1, 2014 through June 30, 2015.

Only current State Primary Care Grants Program Awarded Agencies will be eligible to apply for 2014-2015 State Primary Care Grants Program funding. It is very important that Applicant Agencies carefully review Attachment F, "2014-2015 Eligible Agencies and Maximum Eligible Application Amount by Agency and Project." You should also note each of the following:

- ✓ Your Agency's name **must** be listed on Attachment F in order to be considered for funding.
- ✓ Your Agency and Project Application **must** be the same as your current award.
- ✓ Your Agency should note that **"New"** Projects will not be reviewed or considered, **except when you add services to provide more comprehensive primary health care services.**
- ✓ Agency Applications **will not** be considered if the Applicant Agency changes the scope of the Project.
- ✓ Agency Project Applications **will not** be considered if the Applicant Agency applies for more funding than they are eligible to apply for (see Attachment F).

**Please be aware that the State Primary Care Grants Program
is a competitive program and an Application to the Program
does not guarantee an award or future funding.**



Office of Primary Care and Rural Health
Mailing Address: P.O. Box 142005 • Salt Lake City, Utah 84114-2005
<http://health.utah.gov/primarycare>

Applicant Agencies should be aware that it is the policy of the Utah Department of Health that Agencies awarded under the State Primary Care Grants Program:

- ✓ **Must** ensure that continuity of services is maintained for the full duration of the 12 month grant period,
- ✓ **Must** use awarded funding to provide primary health care services for the full 12-month grant period,
- ✓ **Must** assure that funding used for primary health care services are provided **ONLY** to legal residents of the State of Utah.

A legal Utah resident lived in Utah for the entire year, even if temporarily outside of Utah for an extended length of time, lived in Utah for any length of time during the taxable year; or maintains a permanent home in Utah, even if they lived outside Utah, and spent a total of 183 or more days of the taxable year in Utah. This does not apply to military personnel or their spouses who are in Utah on military assignment

A *complete*, **UNBOUND** and **PRINTED ON NON-COLORED PAPER**, original Application must be submitted to our Office by **Thursday, February 13, 2014 at 5:00 p.m.**.

The Application must be submitted by email to elolsen@utah.gov (preferred method) or **hand** delivered (**faxed and mailed copies will NOT be accepted**):

Street Address for Hand Delivery:
Office of Primary Care and Rural Health
Utah Department of Health
3760 South Highland Drive, Suite 404
Salt Lake City, Utah 84106

Applications that are incomplete, submitted after the deadline, or requesting more funding than they are eligible to request may be denied review. Applicants should pay particular attention to the quality of your narrative, and assure that your Application is clear, succinct, and answers all of the points listed in the Application.

Final Award Decisions are expected to be announced in March 2014. Applicant agencies will be provided decisions through email and written correspondence to the email address and mailing address listed on the State Primary Care Grants Program application.

**PLEASE REMEMBER THAT ALL INFORMATION IS AVAILABLE ON OUR WEB SITE.
IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT US!!!**

If you have any questions on the Application, please contact Owen Quinonez at 801-273-6620, quinone@utah.gov, or Erin Olsen at 801-273-6618, elolsen@utah.gov.

**Please be aware that the State Primary Care Grants Program
is a competitive program and an Application to the Program
does not guarantee an award or future funding.**



Office of Primary Care and Rural Health
Mailing Address: P.O. Box 142005 • Salt Lake City, Utah 84114-2005
<http://health.utah.gov/primarycare>

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

PLEASE BE AWARE THAT YOU MUST COMPLETE AND RETURN A

**GRANTEE ASSURANCES
FOR SUBGRANTEES
TO THE UTAH DEPARTMENT OF HEALTH**

Rev. 9/16/09
Doc # 99-002 Assur.Grts.

The form is located at:

http://health.utah.gov/primarycare/pdf/State_Primary_Care_Grants_Program/2014-2015/Grantee%20Assurances.pdf

This document is ***NOT*** required from
Utah Local Health Department applicant agencies.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

PLEASE BE AWARE THAT YOU MUST COMPLETE AND RETURN A

Form W-9

(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number & Certification**

The form is located at:

<http://www.irs.gov/pub/irs-pdf/fw9.pdf>

This document is ***NOT*** required from
Utah Local Health Department applicant agencies.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENTS

ATTACHMENT A	Determination of 200% of Poverty Table
ATTACHMENT B	Utah Code Annotated, 26-18, Part 3
ATTACHMENT C	Utah Administrative Code, R434-30
ATTACHMENT D	Definitions Used for the State Primary Care Grants Program
ATTACHMENT E	State Primary Care Grants Program Reviewer Score Sheet and Criteria <i>(Please be aware that this criteria may be changed or modified at any time)</i>
ATTACHMENT F	2014-2015 Eligible Agencies and Maximum Eligible Application Amount by Agency and Project

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT A:
DETERMINATION OF 200% OF POVERTY TABLE

2014 Federal HHS Poverty Guidelines				
Persons in Family Unit	100% Federal Poverty Guidelines		200% Federal Poverty Guidelines	
	Annual Income	Monthly Income	Annual Income	Monthly Income
1	\$11,670	\$973	\$23,340	\$1,945
2	\$15,730	\$1,311	\$31,460	\$2,622
3	\$19,790	\$1,649	\$39,580	\$3,298
4	\$23,850	\$1,988	\$47,700	\$3,975
5	\$27,910	\$2,326	\$55,820	\$4,652
6	\$31,970	\$2,664	\$63,940	\$5,328
7	\$36,030	\$3,003	\$72,060	\$6,005
8	\$40,090	\$3,341	\$80,180	\$6,682
Each Additional Family Member	\$4,060	\$338	\$8,120	\$677

Federal Register, Volume 79, January 22, 2014, pages 3593-3594; and as amended.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT B:
UTAH CODE ANNOTATED, 26-18, PART 3
MEDICAL ASSISTANCE ACT**

26-18-301. Definitions.

As used in this part:

- (1) "Community based organization":
 - (a) means a private entity; and
 - (b) includes for profit and not for profit entities.
- (2) "Cultural competence" means a set of congruent behaviors, attitudes, and policies that come together in a system, agency, or profession and enables that system, agency, or profession to work effectively in cross-cultural situations.
- (3) "Health literacy" means the degree to which an individual has the capacity to obtain, process, and understand health information and services needed to make appropriate health decisions.
- (4) "Institutional capacity" means the ability of a community based organization to implement public and private contracts.
- (5) "Medically underserved population" means the population of an urban or rural area or a population group designated by the department as having a shortage of primary health care services.
- (6) "Primary health care" means:
 - (a) basic and general health care services given when a person seeks assistance to screen for or to prevent illness and disease, or for simple and common illnesses and injuries; and
 - (b) care given for the management of chronic diseases.
- (7) "Primary health care services" include, but are not limited to:
 - (a) services of physicians, nurses, physician's assistants, and dentists licensed to practice in this state under Title 58, Occupations and Professions;
 - (b) diagnostic and radiologic services;
 - (c) preventive health services including, but not limited to, perinatal services, well-child services, and other services that seek to prevent disease or its consequences;
 - (d) emergency medical services;
 - (e) preventive dental services; and
 - (f) pharmaceutical services.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT B:
UTAH CODE ANNOTATED, 26-18, PART 3
MEDICAL ASSISTANCE ACT**

26-18-302. Department to award grants and contracts -- Applications.

(1) (a) Within appropriations specified by the Legislature for this purpose, the department may make grants to public and nonprofit entities for the cost of operation of providing primary health care services to medically underserved populations.

(b) The department may, as funding permits, contract with community based organizations for the purpose of developing culturally and linguistically appropriate programs and services for low income and medically underserved populations through a pilot program to accomplish one or more of the following:

(i) to educate individuals:

(A) to use private and public health care coverage programs, products, services, and resources in a timely, effective, and responsible manner;

(B) to make prudent use of private and public health care resources;

(C) to pursue preventive health care, health screenings, and disease management;

(D) to locate health care programs and services;

(ii) to assist individuals to develop:

(A) personal health management;

(B) self-sufficiency in daily care; and

(C) life and disease management skills;

(iii) to support translation of health materials and information;

(iv) to facilitate an individual's access to primary care services and providers, including mental health services; and

(v) to measure and report empirical results of the pilot project.

(2) (a) Grants by the department shall be awarded based on:

(i) applications submitted to the department in the manner and form prescribed by the department; and

(ii) the criteria established in Section 26-18-303.

(b) The application for a grant under Subsection (2)(a) shall contain:

(i) a requested award amount;

(ii) a budget; and

(iii) a narrative plan of the manner in which the applicant intends to provide the primary health care services described in Subsection 26-18-301(7).

(c) A contract bid for a service under Subsection (1)(b):

(i) shall be awarded in accordance with Title 63G, Chapter 6, Utah Procurement Code;

(ii) must include the information described in Section 26-18-303; and

(iii) is subject to Subsection (3) of this section.

(3) (a) An applicant under this chapter must demonstrate to the department that the applicant will not deny services to a person because of the person's inability to pay for the services.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT B:
UTAH CODE ANNOTATED, 26-18, PART 3
MEDICAL ASSISTANCE ACT**

(b) Subsection (3)(a) does not preclude an applicant from seeking payment from the person receiving services, a third party, or a government agency if:

(i) the applicant is authorized to charge for the services; and

(ii) the person, third party, or government agency is under legal obligation to pay the charges.

(4) The department shall maximize the use of federal matching funds received for services under Subsection (1)(b) to fund additional contracts under Subsection (1)(b).

26-18-303. Content of applications.

Applications for grants under this chapter shall include:

(1) a statement of specific, measurable objectives, and the methods to be used to assess the achievement of those objectives;

(2) the precise boundaries of the area to be served by the entity making the application, including a description of the medically underserved population to be served by the grant;

(3) the results of an assessment of need demonstrating that the population to be served has a need for the services provided by the applicant;

(4) a description of the personnel responsible for carrying out the activities of the grant along with a statement justifying the use of any grant funds for the personnel;

(5) letters and other forms of evidence showing that efforts have been made to secure financial and professional assistance and support for the services to be provided under the grant;

(6) a list of services to be provided by the applicant;

(7) the schedule of fees to be charged by the applicant;

(8) the estimated number of medically underserved persons to be served with the grant award; and

(9) other provisions as determined by the department.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT B:
UTAH CODE ANNOTATED, 26-18, PART 3
MEDICAL ASSISTANCE ACT**

26-18-304. Process and criteria for awarding grants and contracts.

(1) The department shall establish rules in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, governing the application form, process, and criteria it will use in awarding grants and contracts under this chapter.

(2) When awarding a primary care grant under Subsection 26-18-302(1)(a), the department shall consider the extent to which the applicant:

(a) demonstrates that the area or a population group to be served under the application has a shortage of primary health care and that the services will be located so that they will provide assistance to the greatest number of persons residing in the area or included in the population group;

(b) utilizes other sources of funding, including private funding, to provide primary health care;

(c) demonstrates the ability and expertise to serve traditionally medically underserved populations including persons of limited English-speaking ability, single heads of households, the elderly, persons with low incomes, and persons with chronic diseases;

(d) demonstrates that it will assume financial risk for a specified number of medically underserved persons within its catchment area for a predetermined level of care on a prepaid capitation basis; and

(e) meets other criteria determined by the department.

(3) When awarding a contract for community based services under Subsection 26-18-302(1)(b), the department shall:

(a) consider the extent to which the applicant:

(i) demonstrates that the area or a population group to be served under the application is a medically underserved area or population and that the services will be located so that they will provide assistance to the greatest number of persons residing in the area or included in the population group;

(ii) utilizes other sources of funding, including private funding, to provide the services described in Subsection 26-18-302(1)(b);

(iii) demonstrates the ability and expertise to serve traditionally medically underserved populations including persons of limited English-speaking ability, single heads of households, the elderly, persons with low incomes, and persons with chronic diseases;

(iv) meets other criteria determined by the department; and

(v) demonstrates the ability to empirically measure and report the results of all contract supported activities;

(b) consider the extent to which the contract increases the applicant's institutional capacity;

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT B:
UTAH CODE ANNOTATED, 26-18, PART 3
MEDICAL ASSISTANCE ACT**

(c) consult with the state's:

- (I) Medicaid program;
- (ii) Children's Health Insurance Program; and
- (iii) other assistance programs within the Department of Workforce Services and the Department of Human Services; and

(d) as funding permits, implement the community based service contract as a pilot program for which the department shall enter into contracts for services as follows:

- (I) two contracts in the amount of \$50,000 each to be awarded to experienced and established applicants; and
- (ii) three contracts in the amount of \$30,000 each to be awarded to applicants that:
 - (A) are not as established or experienced as the applicants under Subsection (3)(d)(I); or
 - (B) represent smaller community based approaches than the applicants described in Subsection (3)(d)(I).

(4) Once a contract has been awarded under Subsection (3), the department shall provide technical assistance to the contractee to familiarize the contractee with public and private resources available to support wellness, health promotion, and disease management.

26-18-305. Report on implementation.

The department shall report to the Health and Human Services Interim Committee by November 1, 1994, and every year thereafter on the implementation of the grant program for primary care services. The report shall include a description of the scope and level of coverage provided to low-income persons by primary care grant programs.

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT C:
UTAH ADMINISTRATIVE CODE, R434-30
PRIMARY CARE GRANTS PROGRAM FOR MEDICALLY UNDERSERVED POPULATIONS

R434. Health Systems Improvement, Primary Care and Rural Health.
R434-30. Primary Care Grants Program for Medically Underserved Populations.

R434-30-1. Authority and Purpose.
R434-30-2. Definitions.
R434-30-3. Grant Application Process and Form.
R434-30-4. Additional Criteria for Awarding Grants.

R434-30-1. Authority and Purpose.

This rule is required by Section 26-18-304. It implements the primary care grants program for medically underserved populations under Title 26, Chapter 18, Part 3.

R434-30-2. Definitions.

Terms used in this rule are defined in Section 26-18-301.

R434-30-3. Grant Application Process and Form.

The department shall solicit grant applications by issuing a request for grant applications. Applicants responding to the request for grant applications under this program shall submit their application as directed in the grant application guidance issued by the department.

R434-30-4. Additional Criteria for Awarding Grants.

- (1) In addition to the criteria listed in Section 26-18-304, the department shall consider:
- (a) the reasonableness of the cost of the services to be given;
 - (b) degree to which primary health care services are provided comprehensively, extent to which supplemental services are provided, and extent to which services are conveniently located;
 - (c) demonstrated ability and willingness of applicant to systematically review the quality of care;
 - (d) commitment of applicant to sustain or enhance primary health care capacity for underserved, disadvantaged, and vulnerable populations; and
 - (e) degree to which the application is feasible, clearly described, and ready to be implemented.

KEY: primary care, underserved, grants
2001

26-18-304

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT D:
DEFINITIONS USED FOR THE STATE PRIMARY CARE GRANTS PROGRAM**

Definitions from 26-18-301, Utah Code Annotated:

1. "Medically underserved population" means the population of an urban or rural area or a population group designated by the department as having a shortage of primary health care services.
2. "Primary health care" means:
 - a. basic and general health care services given when a person seeks assistance to screen for or to prevent illness and disease, or for simple and common illnesses and injuries; and
 - b. care given for the management of chronic diseases.
3. "Primary health care services" include, but are not limited to:
 - a. services of physicians, all nurses, physician assistants, and dentists licensed to practice in this state under Title 58;
 - b. diagnostic and radiologic services;
 - c. preventive health services including, but not limited to, perinatal services, well-child services, and other services that seek to prevent disease or its consequences;
 - d. emergency medical services;
 - e. preventive dental services; and
 - f. pharmaceutical services.

Other Definitions, as Determined by the Utah Department of Health:

1. "Children who have insurance" means individuals who are age 18 years old and under and who are eligible for CHIP, Medicaid, other public health care coverage, or private insurance either on their own or through their parent's health care coverage.
2. "Children who are not eligible for Medicaid or CHIP" means individuals who are age 18 years old and under:
 - a. Who have applied for CHIP coverage and have been denied, or
 - b. Whose parents refuse to apply for CHIP for their children, or
 - c. Who have been informed that they have lost their Medicaid or CHIP coverage, or

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT D:
DEFINITIONS USED FOR THE STATE PRIMARY CARE GRANTS PROGRAM**

- d. Who are served before CHIP begins accepting applications, or
 - e. Who receive a service not covered by CHIP, Medicaid, other public health care coverage, or private insurance.
3. "CHIP" means the State of Utah Children's Health Insurance Program.
4. "Comprehensive" means primary health care services including chronic care, acute care, preventive care, and emergency, 24 hour coverage, mental health crisis intervention coverage.
5. "Eligible individual" or "User" means any person, or member of a family, served by the Awarded agency, who is a Medically Underserved individual, as defined in section 8.
6. "Encounter" means a face-to-face contact between an eligible individual and the Awarded agency's provider who exercises independent judgement in the provision of services to the eligible individual and where the services provided under the State Primary Care Grants Program are rendered and recorded in the eligible individual's record.
7. "Equipment" is defined as capital equipment costing \$1,000 or more; has a life span of three years or more; is non-expendable material; is not consumed; and/or a group of items costing less than \$1,000 each, when combined make up one functional unit with a combined cost of \$1,000 or greater is considered one piece of equipment (e.g. microscope components). Equipment *is not* eligible for funding under the State Primary Care Grants Program.
8. "Low income" is defined as including individuals at or below 200 percent of poverty level as established annually by the Department of Health and Human Services and published annually.
9. "Medically underserved individual" includes members of those populations listed in Utah Code, 26-18-301, et. seq., or who:
- a. Is low income, as defined in section 7, and either;
 - 1) Does not have health insurance, including CHIP and Medicaid, or
 - 2) Does not have health insurance that covers primary health care services, or
 - 3) Does not have health insurance that covers a particular primary health care service provided by the Awarded agency; and
 - b. *Resides in the State of Utah.*

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT D:
DEFINITIONS USED FOR THE STATE PRIMARY CARE GRANTS PROGRAM**

10. "Primary health care" means:
 - a. Basic and general health care services given when an individual seeks assistance to screen for or to prevent illness and disease, or for simple and common illnesses and injuries; or
 - b. Care given for the management of chronic diseases.
11. "Primary health care services" means those services listed in Utah Code, 26-18-301, et. seq., and in the Grant Application Guidance for the State Primary Care Grants Program for Medically Underserved Populations.
12. "Project" or "Proposal" refers to that portion of the Awarded agency's approved application funded through the State Primary Care Grants Program, and is incorporated into this GRANT by reference.
13. "Quality of Care" means a demonstrated ability and willingness of the awarded agency to systematically review the quality of care.
14. "Referral to CHIP" means that an individual who is age 18 years old and under or parents of an individual age 18 years old and under has been informed of the availability of Medicaid and CHIP and provided information to contact the DEPARTMENT, Bureau of Eligibility Services local office, outreach location, or telephone unit for determination of their eligibility for Medicaid or CHIP.
15. "Sliding fee scale" means a patient co-payment or fee per clinical visit, which varies by income and other variables, such as family size, as determined by the Awarded agency.
16. "State Primary Care Grants Program" means the program implemented under Utah Code, 26-18-301, et. seq.; Utah Administrative Code, R434-30; and the Grant Application Guidance for the State Primary Care Grants Program for Medically Underserved Populations.
17. "Target population" means one or more of the following populations: children; elderly; homeless; individuals with chronic diseases; individuals with limited English speaking proficiency; Native Americans; seasonal and migrant farm, agricultural, or ranch workers; single head of household; working poor; and other eligible populations.
18. "Underinsured" means individuals with public or private insurance policies that do not cover all necessary health care services, resulting in out-of-pocket expenses that exceed their ability to pay; and/or individuals which:
 - a. are unable to afford health insurance;

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

**ATTACHMENT D:
DEFINITIONS USED FOR THE STATE PRIMARY CARE GRANTS PROGRAM**

- b. are denied paid health care from work;
 - c. are denied full coverage plans from work;
 - d. have health insurance plans which only cover the worker and not the family or extended family; and/or
 - e. have insurance plans with unreasonably high deductibles or co-insurance.
19. "Uninsured" means individuals who lack public or private insurance.
20. "Working poor" means individuals with low income and without health insurance or not insured for primary health care services.

Applicant Agencies should also note the following Definition and Policies:

- 1. Applicants should be aware that it is the policy of the Utah Department of Health that agencies awarded under the State Primary Care Grants Program will use awarded funding to provide primary health care services for the full grant period, and will ensure that continuity of services is maintained for the full duration of the grant period.
- 3. Funding from the State Primary Care Grants Program can not be used to supplant other existing funding sources. This means that the number of encounters or visits funded by the State Primary Care Grants Program should be over and above the number of encounters or visits covered by other funding sources available to the Applicant Agency.
- 4. Primary health care services not covered by CHIP, Medicaid, Medicare, PCN, other public health care coverage, or private insurance may be considered, if the primary health care services and costs are clearly detailed and listed in the Application.

STATE PRIMARY CARE GRANTS PROGRAM FOR MEDICALLY UNDERSERVED POPULATIONS

ATTACHMENT E: STATE PRIMARY CARE GRANTS PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA <i>Please aware that this criteria may be changed or modified at any time.</i>		
Name of Project: _____ Name of Agency: _____ Type: - Dental - Mental Health - Primary Care - County(ies) Served: _____	Total Points Possible	Total Points Awarded
REVIEWER SUMMARY SCORE SHEET		
Primary Care Ranking		
a. To what extent is the project providing primary health care services?	0-2 points	
Narrative Question #1 - Summary Paragraph Describing the Parent Agency		
a. Applicant describes the parent Agency of the proposed project.	0 points	
Narrative Question #2 - Target Population		
a. Applicant describes the population being served by Project, as well as the population's need for the proposed service(s).	0-3 points	
Narrative Question #3 - Objectives (also review Proposed Project Services to be Provided sheets and Proposed Project Projections forms, Item #1 and Item #2)		
a. Are objectives doable, appropriate?	0-4 points	
b. Are objectives measurable?	0-1 points	
c. Proposed number of users and encounters are realistic, attainable.	0-2 points	
d. Is the Proposed Project providing comprehensive primary health care services?"	0-6 points	
Narrative Question #4 - Evaluation/Quality Review		
a. Did applicant provide information on their evaluation/quality review program for the proposed project?	0-2 points	
Narrative Question #5 - Innovation		
a. Did applicant describe innovative aspects of the proposed project?	0-3 points	
Narrative Question #6 - Collaboration		
a. Applicant demonstrates collaborative efforts to achieve objective(s).	0-3 points	
Narrative Question #7 - Sustainability of Funding		
a. Did applicant provide a plan of financing for the target population; and evidence of other sources of funding for the proposed project?	0-3 points	
Narrative Question #8 - Budget Narrative (also review Proposed Project Summary Sheet)		
a. Do funding categories relate to proposed project needs, and are they reasonable and cost-effective?	0-4 points	
Question #9 - Users by Income Level (review Proposed Project Projections forms, Item #3)		
a. To what extent are the projected users at a low income level?	0-4 points	
Question #10 - Users by Insurance Status (review Proposed Project Projections forms, Item #4)		
a. To what extent are the projected users uninsured or under insured?	0-3 points	
Question #11 - Users by Race/Ethnicity (review Proposed Project Projections forms, Item #5)		
a. To what extent are projected users representative of under served races/ethnicities?	0-1 points	
Question #12 - Is Projected Project Serving Rural Populations? (Review Proposed Projections forms, Page 6 of 10, "Precise Boundaries of the Area to be Served")		
a. To what extent are the projected users located ONLY in Rural Utah?	0 or 2 points	
Question #13 - For Utah Department of Health Review Only: Was the Applicant Agencies Prior Year Progress Reports Accurate, Concise, Responsive to All Reporting Requirements, and Prompt?		
a. To what extent was the Applicant Agency compliant with Reporting Requirements in prior year?	0-6 points	
Total Points	49 possible points	

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT E:

STATE PRIMARY CARE GRANTS PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA

Please be aware that this criteria may be changed or modified at any time.

Name of Project: _____	Total Points Possible	Total Points Awarded
Name of Agency: _____		
Type: - Dental - Mental Health - Primary Care - County(ies) Served: _____		
DETAILED CRITERIA FOR REVIEWER SCORING		
Primary Care Ranking		
0 points = Project does not provide primary health care - Project is not eligible for funding. 1 point = Project is providing a mix of primary and non-primary care 2 points = Project is clearly primary health care	0-2 points	
Narrative Question #1 - Summary Paragraph Describing the Parent Agency		
a. Applicant describes the parent Agency of the proposed project. Response required to help reviewer better understand the Agency. (No determination criteria.)	0 points	
Narrative Question #2 - Target Population		
a. Applicant describes the population, as well as the population's need for the proposed service(s). (Three determination criteria: Geography, Cultural Barriers, and Lack of Other Sources of Care described.) 0 points = Poor or no description of the population to be served, poor or no determination criteria support the need for the project. 1 point = Description of population to be served included. One determination criteria clearly support the need for the project. 2 points = Good description of population to be served. Two determination criteria clearly support the need for the project. 3 points = Good description of population to be served. All three determination criteria clearly support the need for the project.	0-3 points	
Narrative Question #3 - Objectives (also review Proposed Project Services to be Provided sheets and Proposed Project Projections forms, Item #1 and Item #2)		
a. Are objectives doable, appropriate? (Four determination criteria: Clarity of objectives, are objectives doable [yes or no], are objectives realistic [yes or no]) 0 points = No objectives described. 1 point = Objectives are poorly written. 2 points = Objectives are well written. 3 points = Objectives are well written and two or more objectives meet at least one determination criterion. 4 points = Objectives are well written and two or more objectives meet all determination criteria.	0-4 points	
b. Are objectives measurable? (yes or no) 0 points = No 1 point = Yes	0-1 points	
c. Proposed number of users and encounters is realistic, attainable. (Reviewers confidence level in reviewing project attainability.) 0 points = Not confident that project is realistic, attainable. 1 point = Confident that project is realistic, attainable. 2 points = Highly confident that project is realistic, attainable.	0-2 points	
d. Is the Proposed Project providing comprehensive primary health care services? 0 points = Only preventive services including educational. 2 points = Acute care and preventive services. 4 points = Chronic care, acute care, and preventive services. 6 points = Any of the following: emergency, 24 hour coverage, mental health crisis intervention coverage, PLUS chronic and acute care.	0-6 points	

STATE PRIMARY CARE GRANTS PROGRAM FOR MEDICALLY UNDERSERVED POPULATIONS

ATTACHMENT E:

STATE PRIMARY CARE GRANTS PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA

Please be aware that this criteria may be changed or modified at any time.

Name of Project: _____	Total Points Possible	Total Points Awarded
Name of Agency: _____		
Type: - Dental - Mental Health - Primary Care - County(ies) Served: _____		
Narrative Question #4 - Evaluation/Quality Review		
a. Did applicant provide information on their evaluation/quality review program for the proposed project? (Two determination criteria: has an existing program in place [yes or no] or is in process of creating a program for this project [yes or no].) 0 points = Agency does not have an evaluation/quality review program. 1 point = Agency will create and implement an evaluation/quality review program for the proposed project. 2 points = Agency has an existing evaluation/quality review program for the proposed project.	0-2 points	
Narrative Question #5 - Innovation		
a. Did applicant describe innovative aspects of their proposed project? (Three determination criteria: New or different approach, effective [yes or no], efficient [yes or no].) 0 points = Project is not innovative or new. 1 point = Project is innovative and meets at least one determination criterion. 2 points = Project is very innovative and meets at least two determination criteria. 3 points = Project innovative aspects are highly likely to succeed and meet all determination criteria.	0-3 points	
Narrative Question #6 - Collaboration		
a. Applicant demonstrates collaborative efforts to achieve objective(s). (Two determination criteria: Number of partners and description of collaboration.) 0 points = No collaboration. 1 point = One partner, and collaboration described. 2 points = One to two partners, and collaboration well described. 3 points = Three or more partners, and collaboration well described.	0-3 points	
Narrative Question #7 - Sustainability of Funding		
a. Did applicant provide a plan of financing for the target population (i.e. if State Primary Care Grant funding were no longer available); and evidence of other sources of funding for the proposed project? (Two determination criteria: Description of sustainability and evidence of other sources of funding.) 0 points = Not sustainable. 1 point = Possibly sustainable. 2 points = Probably sustainable, and provided evidence of other sources of funding. 3 points = Definitely sustainable, and provided evidence of other sources of funding.	0-3 points	
Narrative Question #8 - Budget Narrative (also review Proposed Project Summary Sheet - Page 4)		
a. Do funding categories relate to proposed project needs, and are they reasonable and cost-effective? (Three determination criteria: Costs relate to projects needs, costs are reasonable, and project is cost effective.) Combined points for score: 0 points = Project meets none of the criteria. 1 point = Project is cost effective. 1 point = Project costs are reasonable. 2 points = Project costs relate to Project needs are described.	0-4 points	

**STATE PRIMARY CARE GRANTS PROGRAM
FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT E:

STATE PRIMARY CARE GRANTS PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA

Please be aware that this criteria may be changed or modified at any time.

Name of Project: _____	Total Points Possible	Total Points Awarded
Name of Agency: _____		
Type: - Dental - Mental Health - Primary Care - County(ies) Served: _____		
Question #9 - Users by Income Level (review Proposed Project Projections forms, Item #3)		
<p>a. To what extent are the projected users at a low income level? (Determination criteria: populations served at 100% or below and/or 101 to 200% of federal poverty level.)</p> <p>0 points = Populations served are not at low income level OR applicant provided no information.</p> <p>1 point = 30% of population served are 100% or below and/or 101 to 200% of federal poverty level.</p> <p>2 points = 31 to 49% of population served are 100% or below and/or 101 to 200% of federal poverty level.</p> <p>3 points = 50% or more of population served are 100% or below and/or 101 to 200% of federal poverty level.</p> <p>4 points = 75% or more of population served are 100% or below and/or 101 to 200% of federal poverty level.</p>	0-4 points	
Question #10 - Users by Insurance Status (review Proposed Project Projections forms, Item #4)		
<p>a. To what extent are the projected users uninsured or under insured? (Determination criteria: Percent of populations served that are uninsured or under insured.)</p> <p>0 points = Less than 50% of populations served are uninsured and/or under insured (combined total).</p> <p>1 point = 50% of populations served are uninsured and/or under insured (combined total).</p> <p>2 points = 51 to 74% of populations served are uninsured and/or under insured (combined total).</p> <p>3 points = 75% or more of populations served are uninsured and/or under insured (combined total).</p>	0-3 points	
Question #11 - Users by Race/Ethnicity (review Proposed Project Projections forms, Item #5)		
<p>a. To what extent are projected users representative of under served races/ethnicities? (Determination criteria: Populations served that are American Indian, African American, Pacific Islander, or Hispanic)</p> <p>0 points = Less than 50% of populations served meet determination criteria.</p> <p>1 point = 50% or more of populations served meet determination criteria.</p>	0-1 points	
Question #12 - Is Projected Project Serving Rural Populations? (Review Proposed Projections forms, Page 6 of 10, "Precise Boundaries of the Area to be Served")		
<p>a. To what extent are the projected users located in Rural Utah?</p> <p>0 points = Serving urban only, or serving rural and urban populations (Urban includes Davis, Salt Lake, Utah, and Weber counties).</p> <p>2 points = Serving rural populations ONLY.</p>	0 or 2 points	
Question #13 - For Utah Department of Health Review Only: Was the Applicant Agency Prior Year Progress Reports Accurate, Concise, Responsive to All Reporting Requirements, and Submitted on Time?		
<p>a. To what extent was the Applicant Agency compliant with Reporting Requirements in prior year?</p> <p>1 point = Progress reports were considered accurate.</p> <p>1 point = Progress reports were considered concise.</p> <p>4 points = Progress reports were considered responsive to all reporting requirements.</p>	0-6 points	
Total Points		49 possible points
Maximum Eligible Funding 2014-2015: \$ _____		
Comments:		

**2014-2015 AGENCIES ELIGIBLE TO REAPPLY AND MAXIMUM FUNDING ELIGIBLE PER AWARDED PROJECT
STATE PRIMARY CARE GRANTS PROGRAM FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT F

#	Awarded Agency Type of Agency	Awarded Project	Rural/Urban Type of Project	Maximum Eligible Funding 2014-2015
1	Bear Lake Community Health Center Community Health Center	Dental Services	Rural Dental	\$ 28,300.00
2	Bear River Health Department Local Health Department	Mental Health Services	Rural Mental Health	\$ 21,517.00
3	Bear River Health Department Local Health Department	Women's Health Care Program	Rural Primary Care	\$ 12,375.00
4	Carbon Medical Service Association, Inc. Community Health Center	Diabetes Project	Rural Primary Care	\$ 49,378.00
5	Central Utah Public Health Department Local Health Department	Central Smiles	Rural Dental	\$ 50,000.00
6	Central Utah Public Health Department Local Health Department	Women's Access to Care	Rural Primary Care	\$ 15,000.00
7	Community Health Centers, Inc. Community Health Center	Immunization and Diabetes Project for the Uninsured	Urban Primary Care	\$ 50,000.00
8	Davis Behavioral Health, Inc. Public	Davis Unfunded Clinic Mental Health Services	Urban Mental Health	\$ 40,000.00
9	Div of Medicaid & Health Care Financing for Family Dental Plan, Bur of Clinical Services, Div of Family Health & Preparedness Public	Community Partnered Mobile Dental Services	Rural Dental	\$ 47,219.00
10	Dixie State College of Utah Public	Dental Hygiene Outreach Program	Rural Dental	\$ 18,000.00
11	Family Healthcare, Cedar City Community Clinic Community Health Center	Cedar City Low Income Clinic	Rural Primary Care	\$ 49,075.00
12	Family Healthcare, Saint George Main Office Community Health Center	Dental Services for Uninsured Adults	Rural Dental	\$ 14,400.00
13	Family Healthcare, Saint George Main Office Community Health Center	Expansion of Primary Care Services	Rural Primary Care	\$ 28,800.00
14	Salt Lake Donated Dental Services Private Non-Profit	Community Dental Project	Urban Dental	\$ 19,480.00
15	Sealants for Smiles Private Non-Profit	Sealants for Smiles, Salt Lake County Sixth Grade Students	Urban Dental	\$ 18,000.00

**2014-2015 AGENCIES ELIGIBLE TO REAPPLY AND MAXIMUM FUNDING ELIGIBLE PER AWARDED PROJECT
STATE PRIMARY CARE GRANTS PROGRAM FOR MEDICALLY UNDERSERVED POPULATIONS**

ATTACHMENT F

#	Awarded Agency Type of Agency	Awarded Project	Rural/Urban Type of Project	Maximum Eligible Funding 2014-2015
16	Southwest Utah Public Health Department Local Health Department	Women's Access to Health Care	Rural Primary Care	\$ 37,500.00
17	Summit County Health Department Local Health Department	Dental Care for Underserved Populations	Rural Dental	\$ 20,000.00
18	The People's Health Clinic Private Non-Profit	Case Management	Rural Primary Care	\$ 19,440.00
19	Tooele County Health Department Local Health Department	Dental Services and Vaccinations WIC Nurse Project	Rural Dental&Primary Care	\$ 20,000.00
20	Tooele County Health Department Local Health Department	Healthy Smiles Dental Clinic	Rural Dental	\$ 31,840.00
21	Tricounty Health Department Local Health Department	Dental Clinic	Rural Dental	\$ 14,600.00
22	Utah Partners for Health Private Non-Profit	Mobile Medical Clinic and Follow-up Care for the Underserved	Urban Primary Care	\$ 49,730.00
23	Utah Navajo Health Systems, Inc. Community Health Center	Oral Health Project	Rural Dental	\$ 22,200.00
24	Wasatch Homeless Health Care, Inc. Community Health Center	Hypertension Project	Rural/Urban Primary Care	\$ 12,132.00
25	Wayne Community Health Center Community Health Center	Oral Health Services	Rural Dental	\$ 20,100.00
26	Weber Morgan Health Department Local Health Department	Women's Health Program	Urban Primary Care	\$ 30,000.00
			AWARDS 2013-2014	\$ 739,086.00